

RSA REQUEST FORM

Company Name: _____ Company Code: _____ Contact Name: _____ Date: _____
 Phone: _____ Fax: _____
 Address: _____

ITEM	CODE	PART NO.	Model & Description	Serial No.	BCIT Account Manager Name	Invoice Number	Reason for Return
1							
2							
3							
4							
5							
6							

CODE: RSA – RSA claimed goods are to be returned within 14 days from our original invoice date.

RSA Service Terms & Conditions: (valid from the 3 June 2013)

1. Bluechip Infotech will review the application for the return of stock to its warehouses subject to the correct completion of a RSA form.
2. Goods that are **+14 days** from the time of a Bluechip Infotech invoice will **not** receive an RSA number.
3. A restocking fee of An Administration fee of **\$30.00** per request will be charged and in addition a Restocking fee of **\$50.00** or **10%** (Which ever is greater) of the value of the invoice/goods may also be charged which is at the discretion of Bluechip Infotech PTY LTD. All prices quote are EX GST.
4. Bluechip Infotech **management** must approve the return before a RSA number can be issued.
5. All goods must be returned **within 7 days** from the issue of the RSA number.
6. RSA items are to be returned to Bluechip Infotech at the customers expense and must be accompanied by a packing list for multiple goods. A copy of a completed and signed RSA form, a copy of the proof of purchase along with the RSA number clearly marked on a separate piece of paper needs to be attached to the goods.
All returned goods must be delivered in anti-static bags (where applicable) and protected by suitable packaging. Failure to do so may result in the return of goods to the customer, at the customer's expense.
7. Goods returned in non-saleable condition will be rejected.
8. Bluechip Infotech does not offer **sale or return** terms and goods **cannot** be returned under RSA for this reason.

Please fax this form to your local State Account Manager

I, _____, acknowledge that I have read and accepted the above terms & conditions stated in the above RSA Service Terms & Conditions.

Customer signature X _____ Date / /

Sydney office:
 97 Derby Street
 Silverwater NSW 2128
 T: 02 8745 8400
 F: 02 8745 8499

Melbourne office
 4 Nicole Close
 Bayswater VIC 3153
 T: 03 8720 9800
 F: 03 8720 9899

Brisbane office
 Unit 6, 24 Finsbury Street,
 Newmarket QLD 4051
 T: 07 3017 1000
 F: 07 3017 1099

Perth office
 5A Carbon Court
 Osbourne Park, WA 6017
 T: 08 9492 8500
 F: 08 9492 8599

Adelaide office
 Level 3, 169 Fullarton Road,
 Dulwich, SA 5065
 T: 08 8345 9700
 F: 08 8345 9799